

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, October 18, 2022

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Chair Sophia Scherman via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Sophia Scherman, Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg
Directors Absent: None
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Ben Voelz, Associate Engineer; Amber Kavert, Human Resources Technician; Steve Shaw, Water Treatment Supervisor
Staff Absent: None
Associate Directors Present: None
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law

Public Comment

No comment.

1. Future Florin Resource Conservation District Board Meeting by Teleconference

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

In summary, the Board has conducted board meetings by teleconference since April 21, 2020. On September 30, 2021, Executive Order No. N-29-20, which allows for board meetings to be conducted by teleconference expired. On September 15, 2021, the Governor passed Assembly Bill (AB) 361 extending the allowance of public board meetings to be conducted by teleconference effective October 1, 2021, through December 31, 2023. At the September regular board meeting, the Board concurred that meetings continue to be conducted by teleconference in accordance with AB-361. To meet by teleconference under AB-361, local agency boards must include an initial agenda item to consider finding that the circumstances allowing a teleconference meeting under AB-361 exist. After the initial meeting, if 30 days or less have elapsed since the last meeting, an agenda item should be included to renew the determination that meeting in person presents health risks. However, if more than 30 days have passed, an initial agenda item must be included to re-authorize meeting by teleconference under AB-361.

MSC (Mulberg/Medina), to find by a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that because of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code § 54953, subd. (e)(1)(C). 4/0: Ayes: Nelson, Medina, Mulberg, and Scherman.

2. Proclamations and Announcements

General Manager Bruce Kamilos recognized four (4) employees for their years of dedicated service to the District: Finance Manager Patrick Lee for five (5) years of service, Water Treatment

Supervisor Steve Shaw and Water Distribution Operator II John Vance for 15 years of service, and Finance Supervisor Donella Murillo for 20 years of service.

3. **Consent Calendar**

- a. Minutes of Regular Board Meeting of September 20, 2022
- b. Accounts Payable Check History – September 2022
- c. Board and Employee Expense/Reimbursements – September 2022
- d. Active Accounts – September 2022
- e. Bond Covenant Status for FY 2022-23 – September 2022
- f. CASH - Detail Schedule of Investments – September 2022
- g. Consultants Expenses – September 2022
- h. Major Capital Improvement Projects – September 2022

Item b and d were pulled for questions.

MSC (Mulberg/Medina) to approve Florin Resource Conservation District Consent Calendar items a-h. 5/0: Ayes: Lindsay, Nelson, Medina, Mulberg, and Scherman.

4. **Elk Grove Water District Fiscal Year 2022-23 Quarterly Operating Budget Status Report**

Mr. Lee presented the item to the Board.

In summary, revenues collected through the first quarter of the fiscal year total \$4,798,480 which is 30.23% of the \$15,873,385 annual budget. The revenues are \$91,413 or 1.87% below the same quarter of the prior year due to an overall reduction in consumption for the months of July and August 2022 as a result of conservation efforts.

5. **Elk Grove Water District Fiscal Year 2022-23 Quarterly Operating Budget Status Report**

Mr. Lee presented the item to the Board.

In summary, through the first quarter of Fiscal Year 2022-23, the District expended \$983,566 for capital projects leaving a remaining total reserve balance on September 30, 2022 of \$18,998,492.

6. **Groundwater Workshop – California’s Groundwater Conditions Semi-Annual Updates**

Mr. Kamilos presented a PowerPoint presentation on the topic to the Board.

7. **Future Florin Resource Conservation District Board Meetings**

Ms. Phillips presented the item to the Board.

In summary, at the September 20, 2022, board meeting, the Board requested that an item be agendaized for the October board meeting to consider if public board meetings should resume in person.

There was a discussion on future meetings incorporating zoom.

Director Elliot Mulberg asked to change the Board meeting time from 6:00 PM to 6:30 PM. The Board unanimously agreed.

MSC (Scherman/Medina) to approve future board meetings be held in person at 6:30 PM beginning November 2022. 5/0: Ayes: Lindsay, Nelson, Medina, Mulberg, and Scherman.

8. Filter Train “D” Media Replacement – Railroad Water Treatment Plant

Associate Engineer Ben Voelz presented the item to the Board.

In summary, this fiscal year’s capital improvement program (CIP) includes the Media Replacement – RRWTP Filter Vessels project. This project replaces existing filter media in Filter Train “D” at the Railroad Water Treatment Plant. Per the District’s asset management program, the useful life of filter media is 10 years. The existing media has been in place since 2010. The approved budget for the Media Replacement – RRWTP Filter Vessels project is \$90,000 which includes material, labor and rental equipment to install the filter media. Labor for this project will be provided by EGWD work forces that have had the required confined space training. District staff is planning to replace the filter media in early 2023 when water demand is low. In accordance with the District’s Purchase of Goods and Services Policy, staff solicited bids from three (3) companies. Staff received two (2) bids. Kleen Industrial Services was lowest responsive, responsible bidder for the project with a bid of \$60,590.60.

MSC (Medina/Lindsay) to authorize the General Manager to execute a purchase order in the amount of \$60,590.60 to Kleen Industrial Services to procure replacement filter media. 5/0: Ayes: Lindsay, Nelson, Medina, Mulberg, and Scherman.

9. Legislative Matters and Potential Direction to Staff

Program Manager Travis Franklin presented the item to the Board.

10. General Managers Report

Mr. Kamilos presented the item to the Board.

In summary, Mr. Kamilos introduced the Exceptional Customer Service Program that the District has started to roll out. He also informed the Board that staff will be bringing an update regarding the Cybersecurity Audit to the next board meeting under closed session.

Mr. Kamilos provided an update on the 2024-2028 Water Rate and Connection Fee Study, as well as the Community Advisory Committee selection.

11. Elk Grove Water District Operations Report – September 2022

Mr. Kamilos presented the EGWD Operations Report – September 2022 to the Board.

12. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on November 15, 2022.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP